

## **Shumate Middle School Expectation Matrix**

	Arrival/Departure	Busses	Bathrooms	Main Office/Medical Office/Counseling Office	Hallways
Be Respectful	<ul> <li>Use appropriate and kind language</li> <li>Follow all staff/leader directions</li> <li>Remove all hat and hoods when entering the building</li> <li>Respect people and their property</li> </ul>	<ul> <li>Use appropriate language and volume</li> <li>Follow adult directions</li> <li>Respect people and their property as well as their personal space</li> </ul>	<ul> <li>Clean up after yourself</li> <li>Respect other's privacy</li> <li>Use indoor voices</li> </ul>	<ul> <li>Wait quietly and patiently</li> <li>Use kind words and actions</li> <li>Make requests not demands</li> <li>Follow staff/leader directions</li> </ul>	<ul> <li>Use appropriate language</li> <li>Use appropriate volume</li> <li>Respect classes in session</li> <li>Follow all adult/leader directions</li> </ul>
Be Responsible	<ul> <li>Arrive on time</li> <li>Keep all personal items with you</li> <li>Be dressed appropriately</li> <li>Follow established procedures</li> <li>Store larger items/ bikes/sports equipment/Band instruments in appropriate areas</li> </ul>	<ul> <li>Be on time to at bus stop</li> <li>Report damages, disruptions, or graffiti to an adult/leader</li> <li>Videos and photos used appropriately and positively</li> <li>When departing from the bus go to your required destination promptly</li> </ul>	<ul> <li>Flush toilet</li> <li>Dispose of trash items appropriately</li> <li>Report damages, disruptions and or graffiti immediately</li> <li>Use during passing time</li> <li>Return to room promptly</li> <li>Cells phones should be OFF</li> </ul>	<ul> <li>Tell the truth</li> <li>Go to offices with staff permission only</li> <li>Respond promptly to any requests made by staff</li> </ul>	<ul> <li>Be on time to class</li> <li>Use lockers appropriately</li> <li>Go directly to your designation</li> <li>Pick up trash</li> <li>Report damages, disruptions and or graffiti to staff member</li> <li>Refrain from taking photos or video with any electronic device</li> </ul>
Be Safe	<ul> <li>Stay on the sidewalks</li> <li>Walk from the building to catch your bus or ride</li> <li>If walking use sidewalks and crosswalks</li> <li>In case of emergency follow safety procedures</li> </ul>	<ul> <li>Keep hands, feet and objects to yourself</li> <li>Walk at a safe pace at all times when entering or leaving the bus</li> <li>In case of emergency follow safety procedures</li> </ul>	<ul> <li>Wash hands</li> <li>Keep feet on floor</li> <li>Keep water in sink/toilet</li> <li>Keep hands, feet and objects to yourself</li> <li>In case of emergency follow safety procedures</li> </ul>	<ul> <li>Sit or stand in designated area</li> <li>Keep hands, feet and objects to yourself</li> <li>In case of emergency follow safety procedures</li> </ul>	<ul> <li>Walk on the right hand side of hallway</li> <li>Keep hands, feet and objects to yourself</li> <li>Walk at a safe pace at all times</li> <li>In case of emergency follow safety procedures</li> </ul>



## **Shumate Middle School Expectation Matrix**

	Classroom	Physical Education	Locker Room	Media Center/Computer	Cafeteria
Be Respectful	<ul> <li>Take care of personal and school property.</li> <li>Use kind words and actions.</li> <li>Raise your hand and wait for permission to speak.</li> <li>Be aware of everyone's personal space and belongings.</li> </ul>	<ul> <li>Follow staff directions.</li> <li>Use appropriate language and behaviors.</li> <li>Be on time and prepared for class</li> </ul>	<ul> <li>Follow directions</li> <li>Use appropriate language and behaviors.</li> </ul>	Labs  Use appropriate language and volume Use assigned equipment Respect other library users Only four students assigned per table Clean up your work station before leaving	<ul> <li>Use indoor voices</li> <li>Use good manners</li> <li>Follow all adult directions</li> <li>Be seated in your designated seat (6<sup>th</sup> and 7<sup>th</sup>)</li> </ul>
Be Responsible	<ul> <li>Be on time to class.</li> <li>Be prepared for class by bringing all supplies</li> <li>Follow directions the first time they are given</li> <li>Complete and turn in all assignments and homework on time</li> <li>Use your time wisely</li> <li>Be honest</li> <li>Keep all electronic devices (phones, iPods, cameras, etc.) out of sight and off</li> <li>Take care of classroom supplies and clean up after yourself as needed</li> </ul>	<ul> <li>Dress appropriately for P.E. activities</li> <li>Report disruptions, accidents, and injuries to and adult</li> <li>Refrain from eating, drinking or chewing gum in the gym</li> <li>Use equipment appropriately as directed</li> <li>Complete make up assignments in timely manner</li> <li>Keep all electronic devices (phones, iPods, cameras, etc.) out of sight and off</li> </ul>	<ul> <li>Follow established rules</li> <li>Lock up all personal property</li> <li>Report disruptions, accidents, and injuries to and adult</li> <li>Take clothing home on a regular basis</li> <li>Clean up locker area when entering and leaving</li> <li>Keep all electronic devices (phones, iPods, cameras, etc.) out of sight and off</li> </ul>	<ul> <li>Follow all directions the first time given</li> <li>Treat equipment with care</li> <li>Return materials on time and to their proper place</li> <li>Report inappropriate sites and computer damage immediately</li> <li>Refrain from eating, drinking, and chewing gum</li> <li>Proofread document before printing to save ink and paper</li> </ul>	<ul> <li>Arrive on time for lunch</li> <li>Have ID's ready if buying lunch</li> <li>Leave food and drink in cafeteria</li> <li>Clean up your table and floor area</li> <li>Only stand in line if purchasing food/drink</li> </ul>
Be Safe	<ul> <li>Keep your hands, feet, and objects to yourself.</li> <li>Use kind words and actions to solve problems.</li> <li>Sit correctly in assigned seat.</li> <li>Store belongings and designated areas.</li> <li>In case of emergency, follow safety procedures.</li> </ul>	<ul> <li>Keep hands, feet, and objects to yourself.</li> <li>In case of emergency, follow safety procedures.</li> <li>Walk silently in the hallway</li> <li>Sit quietly in your designated spot until given directions</li> <li>In case of emergency, follow safety procedures and sit in designated area</li> </ul>	<ul> <li>Keep hands, feet, and objects to yourself.</li> <li>In case of emergency, follow safety procedures</li> <li>Once dressed, report directly to gym where you remain seated and ready for instruction</li> </ul>	<ul> <li>Sit correctly on chairs</li> <li>Push in chairs</li> <li>Keep hands, feet, and objects to yourself</li> <li>Use library materials appropriately</li> <li>In case of emergency, follow safety procedures</li> </ul>	<ul> <li>Walk to and from lunch</li> <li>Remain seated until dismissed</li> <li>Follow lunch line procedures</li> <li>Keep hands, feet and objects to yourself</li> <li>In case of emergency follow safety procedures</li> </ul>



## **Shumate Middle School Special Event Expectation Matrix**

	Sporting Events	School Trips—Day or Overnight	Assembly	Activity Night/Dances	NEST- Needs Extra Support Time	Social Media
Be Respectful	<ul> <li>Use appropriate language and actions</li> <li>Show good sportsmanship</li> <li>Follow all staff directions</li> <li>Respect school boundaries/property</li> <li>Value people and their property</li> </ul>	<ul> <li>Follow directions</li> <li>Use manners</li> <li>Use appropriate language and volume</li> </ul>	<ul> <li>Enter and exit quietly</li> <li>Follow adult direction</li> <li>Demonstrate appropriate and timely applause</li> <li>Be attentive</li> <li>Use positive/appropriate language</li> </ul>	<ul> <li>Follow all adult/leader directions</li> <li>Use appropriate language and volume</li> <li>Dress and dance appropriately</li> <li>Be aware of everyone's personal space and belonging</li> </ul>	<ul> <li>Go directly to NEST upon teacher request</li> <li>Keep an open mind- this is a chance to "reboot" and "reset" for the next class</li> <li>Walk down hallway going directly to designated NEST area</li> </ul>	<ul> <li>Use positive language.</li> <li>Be mindful in postings.</li> <li>Be thoughtful about others' feelings.</li> </ul>
Be Responsible	<ul> <li>Remembers to keep all personal items with you</li> <li>Be dressed appropriately</li> </ul>	<ul> <li>Turn in permission slips on time</li> <li>Report disruptions, accidents, and injuries to an adult</li> <li>Be on time</li> <li>Keep track of your stuff/clean up after yourself</li> <li>Dress appropriately</li> </ul>	<ul> <li>Follow all directions the first time given</li> <li>Follow staff members seating instructions</li> </ul>	<ul> <li>Arrange for on time transportation for arrive when leaving</li> <li>Clean up after yourself</li> <li>Report damages, disruptions, or graffiti to an adult/leader</li> <li>Videos and photos used appropriately and positively</li> </ul>	<ul> <li>Accept responsibility for minor offenses</li> <li>Take necessary papers and materials to the NEST area</li> <li>Complete designated reflection and/or assignment provided to you by adult</li> </ul>	<ul> <li>Keep your password a secret.</li> <li>Before you share or post "THINK" about it. Is it True? Is it Helpful? Is it Inspiring? Is it Necessary? Is it Kind?</li> </ul>
Be Safe	<ul> <li>Stay and designated areas</li> <li>Keep your hands, feet, and objects to yourself.</li> <li>Use bleachers appropriately</li> <li>Walk</li> <li>In case of emergency, follow safety procedures.</li> </ul>	<ul> <li>Follow bus rules</li> <li>Stay with the group</li> <li>Stay in assigned areas</li> <li>Keep hands, feet, and objects to yourself.</li> <li>In case of emergency, follow safety procedures.</li> </ul>	<ul> <li>Walk to and from seat</li> <li>Wait for permission to leave</li> <li>Keep hands, feet, and objects to yourself.</li> <li>In case of emergency, follow safety procedures</li> </ul>	<ul> <li>Stay in designated areas</li> <li>Walk at a safe pace between activity areas</li> <li>Keep hands, feet, and objects to yourself</li> <li>Use library materials appropriately</li> <li>In case of emergency, follow safety procedures</li> </ul>	<ul> <li>Stay and designated areas</li> <li>Keep your hands, feet, and objects to yourself.</li> <li>Use seating area appropriately</li> <li>Walk in and out of area</li> <li>In case of emergency, follow safety procedures</li> </ul>	<ul> <li>Keep your password a secret.</li> <li>Visit/use appropriate websites and apps during approved times only.</li> </ul>